

{Current Date}

{Collection Company Name}
{Address Part 1}
{Address Part 2}

Regarding:

{Your Name}
SS# {Your Social Security Number}
{Address Part 1}
{Address Part 2}
Account # {#####}

To Whom It May Concern:

You are hereby notified under provision of public laws 95-109 and 99-361, also known as the Fair Debt Collection Practices act, that your services are no longer needed. Your organization is to immediately **CEASE & DESIST** all attempts to collect this debt. I will not recognize any collection agency and will deal only with {Original creditor's name}.

Sincerely,

{Your Name}